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What's Inside?

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& Much More!



What's the Answer?

- *Did You Know?*
- *Feeling Stuck?*
- *What Language Is That?*

"If you
can't say
something
nice,
don't say
nothin'
at all."



HumTactfully.com

**The Answers To These And Many Other
Questions Are Inside.**



How to Behave in Business Meetings

Business meetings can offer a great opportunity for employees to stand out in the workplace, and this is especially true in the case of high-level strategic meetings. If you want to make the very best impression, however, it is important that you observe the commonly accepted but often unspoken protocols that surround them. So next time you are invited to either an internal or external company meeting, bear in mind the following:

1. Always be on time.
2. Make sure that you turn off your cell phone completely – vibrating alerts can still be heard.
3. Whether or not you have a spot on the agenda to make a presentation, always ensure that you are well-prepared.
4. Although playing an active role in business meetings and making your own contribution is vital, always listen attentively when others are speaking. In this way your responses will be relevant and you will not embarrass yourself by going over ground that has already been covered.
5. Never speak over other people, but if you do so inadvertently, just offer a word of apology and signal for the original speaker to continue.
6. Remain seated throughout the course of the meeting, and approach the front of the room only when invited to do so by the chairperson.
7. Even if the discussion gets rather heated, never lose your cool and always show respect for the other attendees.

September Events

Sept. 7	Labor Day
Sept. 11	Patriot Day
Sept. 13	National Grandparents Day
Sept. 15 – Oct 15	Hispanic Heritage Month
Sept. 16	Mexico's Independence Day
Sept. 22	Autumnal Equinox: Beginning of Fall
Sept 7-13	National Waffle Week

Feeling stuck? Write a letter to yourself

Do you feel like you're not really making any progress on your goals? Try this: Write a letter to yourself.

In the letter envision what you would like to accomplish in one year's time. Let your mind create the situation as if it has already happened. Make sure you write about where you are in relation to the dreams you have for yourself.

Seal the letter, and give it to someone you trust completely. Ask that person to mail the letter back to you in one year's time. Measure how much progress you've really made to realize your dream.

Many people who try this exercise find that they have moved significantly from where they were a year prior and are making steady progress toward their goals.



Hispanic Heritage Month

Approved by President Lyndon Johnson in 1968 and expanded by President Ronald Reagan in 1988, this is a celebration of Hispanic heritage and culture, as well as recognition of the contributions of Hispanic Americans to the United States and to celebrate Hispanic heritage and culture. Sept. 15 is the anniversary of independence of five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua, which all declared independence in 1821. Mexico, Chile and Belize celebrate their independence on Sept. 16, Sept. 18, and Sept. 21, respectively.



Do You Have A Question About Car Maintenance That You Want Answered?

We love to hear from all of our good friends and clients who enjoy reading our monthly newsletter. If you have a question about anything related to your vehicle, feel free to give us a call at **713-623-4418**.



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Did you know?

The elephant is the only animal that has four knees – think about it ... cats, dogs, giraffes and every other four-legged animal have two front legs that bend backward and two hind legs that bend forward.

It's estimated that the typical American will eat 28 pigs in his or her lifetime.

The actress who played Moaning Myrtle in J K Rowling's *Harry Potter* movies was 37 years old when the first movie was made. She is the oldest actor or actress to play the part of a Hogwarts student.

The last person to be hanged for witchcraft in the American colonies was executed on September 22, 1692.

Uranus is the only planet that rotates on its side.



Take care of your body. It's the only place you have to live.
—Jim Rohn

Always question the premise

After World War II, Gen. Dwight D. Eisenhower served for a time as president of Columbia University. According to one story, a committee of faculty members once asked him to issue a rule prohibiting students from walking on the grass in the main quadrangle.

Before issuing a statement, he asked, "Why do they walk on the grass?"

"Because it's the shortest way to the central hall from the main entrance," the committee answered.

"If that's the way they are going to go," he said, "then cut a pathway there."

Eisenhower understood that telling people what not to do isn't always the best course of action.

If You Can't Say Something Nice, Don't Say Anything at All!

Despite the fact that words cost nothing at all, all too often we human beings seem to choose ones that criticize, demean and rob others of their confidence. Sadly, this happens not just among strangers, colleagues and casual acquaintances, but even among families. In fact, the harsh words spoken between family members are often the harshest of all.

In most cases, it is not just out of sheer meanness that we criticize other people's dress sense or their abilities or whatever, but because we are jealous or insecure. Essentially, putting other people down makes us feel like better people.

Next time it crosses your mind to say something hurtful or discouraging, take a moment to really examine your own motives and then turn it all around. Find a way to come up with a positive comment, and then look out for two things – the reaction of the other person and the way that your words of encouragement make you feel. There is enough hurt, anger and ugliness in this world, so why add to it? Put a smile on someone's face today by saying something nice!

What language is that? English? Really?

Let's face it—English is a crazy language. There is no egg in eggplant, no ham in hamburger, and neither pine nor apple in pineapple. For more examples of how the language of Shakespeare, Dickens, and David Mamet can confound even the smartest minds, consider these double meanings of common words:

- The bandage was wound around the *wound*.
- The dump was so full it had to refuse more *refuse*.
- The soldier decided to desert his unit in the *desert*.
- There is no time like the present to *present* the birthday boy with his *present*.
- The musical fisherman painted a bass on his *bass* guitar.
- The farm was used to produce *produce*.
- When the hunter fired his shotgun, the white dove *dove* into the bushes.
- I did not object to the *object* on the mantel.
- Jim was too close to *close* the door.
- The wind was too strong to *wind* the sail.
- The artist shed a tear at the *tear* in her painting.
- The scientist had to subject the *subject* to a series of tests.

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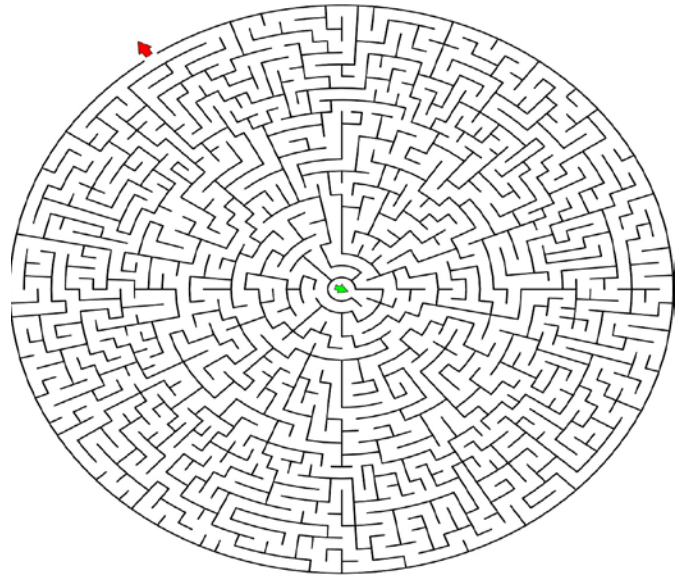
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